

**VILLAGE OF FORESTBURG**

**Minutes of the Regular Meeting of Council  
held Thursday, December 10, 2009 @ 5:00 p.m. in the  
Village of Forestburg Council Chambers:**

Present Mayor: Bob Coutts  
Deputy Mayor: Robert Frizzell  
Councillors: Peter Miller  
Absent with Notice: Dayna Oberg  
Tim Swaren  
Staff: Lori Olson, Assistant Administrator

Call to Order Mayor Coutts called the meeting to order at 5:05 p.m.

A. **AGENDA**

09-12-422 Moved by Deputy Mayor Frizzell to accept the agenda with additions:  
Agenda

H. 3. Flagstaff Regional Solid Waste Management Personnel

Carried

B. **PRESENTATIONS**

Battle River Railway NGC Inc. representatives John Oberg and Ken Eshpeter attended the meeting at 5:06 p.m. They have changed status from a Society to a Co-op and can now raise money and sell shares. Mr. Oberg and Mr. Eshpeter explained the share structure with Council. "E" class shares are for municipalities and investment will benefit local economic development and provide an opportunity for full time employment position.

Mayor Coutts thanked Mr. Oberg and Mr. Eshpeter for their presentation, and they left the meeting at 5:45 p.m.

C. **MINUTES**

09-12-423 1. Moved by Deputy Mayor Frizzell to approve the Minutes of the Regular  
Regular Meeting Meeting of Council held November 26, 2009 with corrections under:  
Approval *I. Adjourn - "Councillor Miller" be corrected to "Deputy Mayor Frizzell"*

Carried

D. **QUESTION AND ANSWER PERIOD**

E. **COMMITTEE REPORTS**

1. The **Administration Report** included: Landowners meeting with Mary McNabb and family along with Brian Austrom of Austrom Consulting, Brent Hoyland, Flagstaff County Development Officer, and Mayor Coutts.

2 **Mayor Coutts** provided information on:

- **Community Hall Board-** are looking into purchasing stacking chairs with arms for seniors, handicap toilets in the washrooms, and are exploring options for more storage.
  - **Landowner Meeting** – discussed annexation, subdivision, and land purchasing issues with Mary McNabb family, Brian Austrom, Brent Hoyland, and the CAO on December 7.
3. **Deputy Mayor Frizzell** reported on:
- **Flagstaff Regional Solid Waste Management-** meeting information has been added as an in camera item.
4. **Councillor Miller** reported on:
- **Flagstaff Family and Community Services** – is awaiting approval of their 2010 budget, the FIRST Auction Supper will be held in Galahad on February 6, 2010, and staffing issues were discussed at FFCS conference.
  - **Community Futures** – have been very busy with loan applications
  - **Flagstaff Regional Housing** – Killam extended care will be enlarging with 60 additional beds

09-12-424  
Committee  
Reports

Moved by Councillor Miller to accept Committee Reports E.1 – E.4 as presented.

Carried

**F. BUSINESS**

09-12-425  
Accounts Payable  
Approval

1. Moved by Councillor Miller to approve the accounts as listed on the cheque register as cheques #896 – 912 and 914 – 964 in the amount of \$147,195.70 as presented.

Carried

09-12-426  
Monthly Statement  
To Oct 31/09

2. Moved by Deputy Mayor Frizzell to approve the Monthly Statement to October 31, 2009 as presented.

Carried

09-12-427  
2009 Rec Board Grants  
& Community  
Enhancement Fund  
Dispersements

3. Moved by Councillor Miller to approve the following dispersement of Recreation Grants and Community Enhancement Funds:

<u>Recreation Board Grants:</u>	
Forestburg Golf Club	\$2,000.00
Forestburg Communities In Bloom	\$1,000.00
Forestburg Soccer Association	\$1,200.00
Friends of the Forestburg Library	\$500.00
Forestburg Community Centre	\$2,100.00
Valley Ski Club	\$1,000.00
Forestburg Day Care Program	\$1,000.00
Forestburg Art Club	\$200.00
Mud Bog in the Burg	<u>\$1,000.00</u>
	\$10,000.00
<u>Community Enhancement Fund Dispersements:</u>	
A Way With Words	\$88.00
Flagstaff Printing	\$452.18
Canada Post	\$67.84
Flagstaff Printing	\$209.65
Forestburg Community Center	\$25,000.00
Village of Forestburg	\$42.53
Village of Forestburg	\$500.00
Arena Building Fund	\$10,740.47
Forestburg Athletic Association	\$500.00
Big Knife Villa	\$100.00
Forestburg Communities In Bloom	\$15.00
Forestburg Fire Department	\$1,578.00
Forestburg Golf Club	\$4,020.00
Forestburg Historical Society	\$100.00
Forestburg Public Library	\$437.50
Forestburg Swim Pool	\$137.50

Forestburg Tennis Courts	\$137.50
Christmas FFCS	<u>\$100.00</u>
	\$44,226.17

Carried

09-12-428  
BL 12:2009  
Municipal Emergency  
Management Bylaw  
1<sup>st</sup> Reading

4. Moved by Deputy Mayor Frizzell to give Bylaw 12:2009, Municipal Emergency Management Bylaw, a first reading.

Carried

09-12-429  
BL 12:2009  
2<sup>nd</sup> Reading

Moved by Councillor Miller to give Bylaw 12:2009 second reading.

Carried

09-12-430  
BL 12:2009  
Unanimous Consent

Moved by Deputy Mayor Frizzell to give unanimous consent for a third reading at this meeting.

Carried

09-12-431  
BL 12:2009  
3<sup>rd</sup> Reading

Moved by Councillor Miller to give Bylaw 12:2009 third reading.

Carried

09-12-432  
Regional Emergency  
Management & Fire  
Services Exploration

5. Moved by Deputy Mayor Frizzell to approve the exploration of a Regional Emergency Management and Fire Services and that Flagstaff Intermunicipal Partnership Committee be appointed to manage the exploration grant.

Carried

09-12-433  
2009 Municipal  
Sponsorship Grant

6. Moved by Councillor Miller:

*1. Be it resolved that Council authorizes the Village of Forestburg to participate in a Municipal Sponsorship Program grant application for the Flagstaff Food Bank Project under the Alberta Municipal Affairs Municipal Sponsorship Program: further*

*2. That the Village of Forestburg agrees that the Town of Killam be designated the managing partner of the Flagstaff Food Bank Project for the purposes of applying, receiving, administering, allocating, reporting and accounting for the grant funds on behalf of the partners; further*

*3. That the Village of Forestburg agrees to allocated 100% of its Municipal Sponsorship Program base grant to the Flagstaff Food Bank Project; and further*

*4. That the Village of Forestburg agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.*

*5. That the Village of Forestburg recommends that available facilities in Forestburg be considered in determining the location of the Food Bank.*

Carried

09-12-434  
Daysland Hospital  
Foundation Reply

Moved by Deputy Mayor Frizzell to inform the Daysland Hospital Foundation that the Village of Forestburg will be supporting the Flagstaff Food Bank project as a regional project with the 2009 Municipal Sponsorship Grant program.

Carried

09-12-435  
Council Meeting  
Dates – Jan '10

7. Moved by Deputy Mayor Frizzell to set the next Council Meeting dates as January 14 and January 28, 2010 at 7:00 p.m.

Carried

**G. INFORMATION**

1. Alberta Municipal Affairs- Emergency Management Training
2. Alberta Municipal Affairs- Regional Dialogues with Minister
3. Flagstaff County- Calcium Chloride Application Waiver of Costs
4. Town of Daysland Correspondence
5. See Virtual 360 Web Stats November 2009
6. Brownlee LLP Emerging Trends in Municipal Law
7. Reports and Minutes Listing

09-12-436  
Information  
Items Approval

Moved by Councillor Miller to accept information item G1- G7 as presented.

Carried

**H. IN CAMERA**

09-12-437  
In Camera

Moved by Deputy Mayor Frizzell to proceed in camera at 6:30 p.m.

Carried

1. Battle River Railway NGC Inc.
2. 2010 Budget 1<sup>st</sup> Draft
3. Flagstaff Regional Solid Waste Management Personnel

09-12-438  
Reconvene

Moved by Deputy Mayor Frizzell to reconvene at 7:00 p.m.

09-12-439  
Battle River  
Railway NGC Inc.

1. Moved by Deputy Mayor Frizzell that administration obtain more information for discussion at a future meeting date regarding the Battle River Railway NGC Inc.

Carried

09-12-440  
2010 Interim  
Operating Budget  
Approval

2. Moved by Councillor Miller to approve the 2010 interim operating budget based on 50% of the 2009 operating budget amount.

Carried

**I. ADJOURN**

09-12-441  
Adjourn

Moved by Councillor Miller that the meeting be adjourned at 7:05 p.m.

Carried

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**Mayor**

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**Chief Administrative Officer**