

**VILLAGE OF FORESTBURG**

**Minutes of the Regular Meeting of Council  
held Thursday, January 28, 2010 @ 7:00 p.m. in the  
Village of Forestburg Council Chambers:**

Present Mayor: Bob Coutts  
Deputy Mayor: Robert Frizzell  
Councillors: Peter Miller  
Dayna Oberg  
Tim Swaren  
Staff: Monica Northey, Chief Administrative Officer  
Bernie Knievel, Public Works Foreman

Call to Order Mayor Coutts called the meeting to order at 7:00 p.m.

A. **AGENDA**

10-01-031 Moved by Deputy Mayor Frizzell to accept the agenda with additions:  
Agenda

- F 3a Policy E.3.3. Capital Recreational and Cultural Projects
- F.9 Forestburg Community Centre
- F.10 Regular Meeting Time

Carried

B. **PRESENTATIONS**

C. **MINUTES**

10-01-032 1. Moved by Deputy Mayor Frizzell to approve the Minutes of the Regular  
Regular Meeting Meeting of Council held January 14, 2010 as presented.  
Approval

Carried

D. **QUESTION AND ANSWER PERIOD**

E. **COMMITTEE REPORTS**

1. The Flagstaff Peace Officer Report of December 2009 was reviewed.
2. The **Administration Report** included: the awarding of the Recreation Infrastructure Canada program funding of \$1 million and presentation by MP Leon Benoit on January 25, 2010, public works has completed a safe operating procedure manual for the water system, several applications have been received for the municipal clerk position.
3. **Mayor Coutts** provided information on:
  - **Arena Building Committee** – has formed subcommittees for the new multiplex facility- Sponsorship committee, Fundraising Committee, and Construction Committee. Mayor Coutts, Councillor Oberg, CAO Northey, and Brent Stenson met CDC Recreation consultant Gary Debney to discuss the next immediate steps for the project.
4. **Councillor Miller** reported on:
  - **Flagstaff Regional Housing Group** –are waiting to reapply for grant funding for the new Sedgewick Lodge, have taken over 26 housing units

in Hardisty effective January 1, 2010, and have completed a strategic planning session.

5. **Councillor Oberg** reported on:
- **C.A.C.- RCMP** are completing a strategic plan and request 2-3 issues be forwarded from each community
  - **Emergency Services** – met with County Emergency Services coordinator Kim Cannady to discuss the new fire truck purchase.

10-01-033  
Committee  
Reports

Moved by Deputy Mayor Frizzel to accept Committee Reports E.1 – E.5 as presented.

Carried

**F. BUSINESS**

10-01-034  
Accounts Payable  
Approval

1. Moved by Councillor Swaren to approve the accounts as listed on the cheque register as cheques #0029 – 0058 in the amount of \$75,604.63 as presented.

Carried

10-01-035  
Monthly Statement  
To Dec 31/09

2. Moved by Councillor Miller to approve the Monthly Statement to December 31, 2009 as presented.

Carried

10-01-036  
Multi Plex Project  
Proj. Manager

3. Moved by Councillor Oberg to appoint Gary Debney of CDC Recreation Consultants as Project Manager of the Forestburg Multi Plex Capital Project.

Carried

10-01-037  
Multi Plex Project  
Proj. Coordinator

Moved by Councillor Miller to appoint Brent Stenson as Project Coordinator of the Forestburg Multi Plex Capital Project.

Carried

10-01-038  
Policy E.3.3 Revisions  
Cap/ Rec & Cult Projects

Moved by Deputy Mayor Frizzell to approve the following revisions to Policy E.3.3 Capital Recreational/Cultural Projects:

E. Building Committee

- *This committee will include the Chairperson from the Project committee, a Village Councillor, Village Foreman, Village Administrator*
- *The Village Administrator or Designate will be the chairperson*

Carried

10-01-039  
CIB National  
Edition Registration

4. Moved by Deputy Mayor Frizzell that the Village of Forestburg register to participate in the 2010 National Edition of Communities in Bloom and that if successful, the committee be provided up to \$4,000 for travel expenses to Halifax, Nova Scotia.

Carried

10-01-040  
CIB Provincials  
Sept 17/11

Moved by Councillor Miller that the Village of Forestburg host the 2011 Provincial Awards Event for Alberta Communities in Bloom on September 17, 2011.

Carried

10-01-041  
Strategic Plan  
Update

5. Moved by Councillor Swaren to include the new goals discussed by Council in the Strategic Plan and to inform the public of accomplishments from the current Strategic Plan in the monthly newsletter.

Carried

10-01-042  
Policy H.6.1  
CIC- 2010

6. Moved by Councillor Miller to approve Policy H.6.1, Community Improvement and Consolidation Program Policy for 2010 as presented.

Carried

10-01-043  
FIP Grant Surplus  
Recommendation

7. Moved by Councillor Miller to forward a recommendation to the Flagstaff Intermunicipal Partnership Committee to use the surplus grant funds towards the Flagstaff Food Bank operating costs and to encourage the Food Bank to consider all Flagstaff communities for the location of the new facility.

Carried

10-01-044  
RFP- Planning  
& Assessment  
Services

8. Moved by Councillor Swaren to participate in a joint Request for Proposal process with participating Flagstaff Municipalities for planning an assessment services.

Carried.

9. Mayor Coutts informed Council of the need for more storage space at the Community Centre and that solutions to address this issue are being investigated.

10-01-045  
Council Meeting  
Time

10. Moved by Deputy Mayor Frizzell to set the time for Regular Council Meetings as 6:30 p.m. effective March 2010.

Carried

**G. INFORMATION**

1. 2010 Ministers Seniors Service Awards
2. Elected Officials Education Program
3. Flagstaff Medical Recruitment & Retention Jan. 26/10 Meeting Notes
4. Reports and Minutes Listing

10-01-046  
Information  
Items Approval

Moved by Councillor Miller to accept information item G1- G4 as presented.

Carried

**H. IN CAMERA**

10-01-047  
In Camera

Moved by Councillor Miller to proceed in camera at 7:02 p.m.

Carried

1. 2010 Budget 3<sup>rd</sup> Draft

Foreman Knievel left the meeting at 7:30 p.m.

10-01-048  
Reconvene

Moved by Councillor Miller to reconvene at 8:16 p.m.

**I. ADJOURN**

10-01-049  
Adjourn

Moved by Councillor Oberg that the meeting be adjourned at 9:47 p.m.

Carried

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**Mayor**

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**Chief Administrative Officer**