

**VILLAGE OF FORESTBURG**

**Minutes of the Regular Meeting of Council  
held Thursday, July 8, 2010 @ 6:30 p.m. in the  
Village of Forestburg Council Chambers:**

Present                    Mayor:                    Bob Coutts

                                 Councillors:            Robert Frizzell (joined meeting in progress)  
                                 Peter Miller  
                                 Dayna Oberg  
                                 Tim Swaren

                                 Staff:                    Monica Northey, Chief Administrative Officer

Call to Order            Mayor Coutts called the meeting to order at 6:33 p.m.

10-07-227                A.     **AGENDA**  
Agenda                   Moved by Councillor Oberg to accept the agenda with the following additions:  
                                 F. 9    Swim Meet

Carried

**B.     PRESENTATIONS**

10-07-228                C.     **MINUTES**  
Public Hearing            1.     Moved by Councillor Miller to approve the Minutes of the Public Hearing  
June 17, 2010             for Bylaw 4:2010 held June 17, 2010 as presented.

Carried

10-07-229                2.     Moved by Councillor Miller to approve the Minutes of the Regular  
Regular Meeting        Meeting held June 17, 2010 as presented.

Carried

**D.     QUESTION AND ANSWER PERIOD**

**E.     COMMITTEE REPORTS**

1. **The CAO Report** provided a summary of the 2010 Development Permits issued, Canada Post and ATB audit, MGB Hearing summary, and public works update.

2. **Mayor Coutts** provided information on:

- **Arena Association Meeting-** the fundraising dance realized \$5000 in profit, casino work scheduled in August, grill has been sent for repairs, and RV Park mower needs new motor.

3. **Councillor Miller** reported on:

- **Communities in Bloom-** local judging to take place first week of August, National Judging on August 11, preparing for hosting 2011 Provincials, continuing weekly work bees.
- **Community Futures** – received audited financial statements, recessed until September.

**4. Councillor Oberg reported on:**

- **Community Action Committee** – Forestburg has been busy for RCMP
- **Fire** – 3 sets of bunker gear were compromised at recent fire incident. Councillor Oberg is planning to host a barbecue for the fire members.

10-07-230  
Committee  
Reports

Moved by Councillor Swaren to accept Committee Reports E.1 – E.4 as presented.

Carried

**F. BUSINESS**

10-07-231  
Accounts Payable  
Approval  
Chqs #437-454 /#456-518

1. Moved by Councillor Oberg to approve the accounts as listed on the cheque register as cheques #437 to 454 and 456 to 518 in the amount of \$132,977.03 as presented.

Carried

Mayor Coutts declared his conflict with Chq #455, Coutts Hardware and left the meeting at 6:45 p.m. Councillor Miller chaired the meeting.

10-07-232  
Chq #455  
Approval

Moved by Councillor Swaren to approve cheque #455, Coutts Hardware, in the amount of \$345.03.

Carried

Mayor Coutts returned to chair the meeting at 6:47 p.m.

10-07-233  
May 30, 2010  
Monthly Stmt

2. Moved by Councillor Miller to accept the Monthly Statement to May 30, 2010 as presented.

Carried

10-07-234  
BL 5:2010  
1<sup>st</sup> Reading

- 3.i) Moved by Councillor Miller to give first reading to Bylaw 5:2010, a bylaw to establish an Intermunicipal Assessment Review Board.

Carried

10-07-235  
BL 5:2010  
2<sup>nd</sup> Reading

Moved by Councillor Swaren to give second reading to Bylaw 5:2010.

Carried

10-07-236  
Unanimous consent  
BL 5:2010

Moved by Councillor Oberg to give unanimous consent for third and final reading of Bylaw 5:2010 at this meeting.

Carried

10-07-237  
BL 5:2010  
3<sup>rd</sup> Reading

Moved by Councillor Miller to give third reading to Bylaw 5:2010.

Carried

10-07-238  
Intermunicipal  
Assess Review  
Board Agreement

- ii) Moved by Councillor Oberg to enter into an Intermunicipal Assessment Review Board Agreement with Flagstaff County, Town of Hardisty, Village of Lougheed, Town of Sedgewick, Town of Killam, Village of Strome, Village of Galahad, Village of Alliance, Town of Daysland, and Village of Heisler.

Carried

- 10-07-239           iii)    Moved by Councillor Swaren:  
                  "Be it resolved that Council does hereby appoint the following members to the Flagstaff Inter-Municipal Assessment Review Board, as members of the Local Assessment Review Board #1 and #2 and/or Composite Assessment Review Board #1, #2,#3 as defined in Bylaw 5:2010 and as per the requirements of the Municipal Government Act for the terms as indicated:

**Harold Haugen**, appointed by the Village of Forestburg for a term of 3 years.  
**Linda Simpson**, appointed by the Village of Forestburg for a term of 3 years.  
**Betty Chaisson-Campbell**, appointed by the Village of Forestburg for a term of 3 years.  
**Ken Rawluk**, appointed by the Village of Forestburg for a term of 3 years.  
**Jim Chenoweth**, appointed by the Village of Forestburg for a term of 3 years."

Carried

- 10-07-240           iv)    Moved by Councillor Oberg to thank Mrs. Poole for her concerns regarding the Assessment Appeal fees and that Council take these concerns to the next Flagstaff Intermunicipal Partnership Committee for re-evaluation for the 2011 tax year; and to inform Mrs. Poole of the planned road upgrades to 43<sup>rd</sup> Avenue in 2010.

Carried

- 10-07-241           4.     Moved by Councillor Miller to table the Request for Fire Services for Daysland Rural Area from Flagstaff County, to the August 12, 2010 Council meeting so that the fire chief may be consulted.

Carried

Councillor Miller declared his conflict in agenda item F5, and left the table at 7:06 p.m.  
Deputy Mayor Frizzell joined the meeting at 7:15 p.m.

- 10-07-242           5.     Moved by Councillor Oberg that:  
FLAP- Daycare    1. As Council appreciates that a Daycare will provide employment and Proposal            childcare options to the residents of Forestburg, and that start up costs Approval            to this venture may be prohibitive, that funding to the Forestburg Learn and Play Society be approved for a new Day Care in the form of a conditional operating grant of \$5,000 per year for 3 years upon satisfactory annual financial statement review and annual proof of financial need; and  
                          2. that a more viable business plan be submitted for Council's review at the August 12, 2010 Council meeting; and  
                          3. to allow for Forestburg Learn and Play Society Daycare to install a storage shed and a fence at the municipal playground at 5106 – 50 Avenue; and  
                          4. that the Village will remove the merry go round and rubber tire at the same playground in order to meet the safety requirements of the proposed daycare.

Carried

Councillor Miller returned to the meeting at 7:20 p.m.

- 10-07-243           6.     Moved by Deputy Mayor Frizzell that Council approves Forestburg

2010 Road  
Improvements

Transit Mix Ltd. to complete the road improvements for 49<sup>th</sup> Street and 41<sup>st</sup> Avenue at a cost of \$153,125 and that the project be funded as follows:

49 <sup>th</sup> Street	\$115,352.50	MSI Capital
41 <sup>st</sup> Avenue	\$40,000.00	Reserves
	\$ 7,772.50	Road Reserves

and

That funding for \$183,000 improvements to 43<sup>rd</sup> Avenue be revised as follows:

\$29,764.00	Operating Budget
\$53,700.00	Street Improvement Program
\$31,273.00	MSI Capital
\$50,000.00	2010 Federal Gas Tax Program
\$18,263.00	2011 Federal Gas Tax Program

Carried

10-07-244  
Multipurpose Rec  
Financial Summary

7. Moved by Deputy Mayor Frizzell to accept the Multipurpose Recreation Facility project financial report with a request for a detailed report on the change orders indicated in the budget forecast.

Carried

10-07-245  
ATCO Electric  
Servicing Agreemt  
9920067/7/1

Moved by Councillor Miller to approve the proposal as presented by ATCO Electric for the servicing of the new multipurpose recreation facility at Plan 9920067, Block 7, Lot 1, and forward payment of \$31,530.00 plus GST and include this expense in the Multipurpose Recreation Facility Capital Budget.

Carried

10-07-246  
Multipurpose Rec  
project- progress  
Chart

Moved by Councillor Swaren to accept the Multipurpose Recreation Facility project timelines chart of July 2, 2010 as presented from CDC Recreation.

Carried

10-07-247  
BL 4:2010  
Road Closure

8. Moved by Deputy Mayor Frizzell that as an objection to the proposed laneway closure is being considered, that administration consult the property owners of Plan 2434HW, Block 18, Lot 5 as to possible access solutions to the rear of the residential property at Plan 2434HW, Block 18, Lot ½ 2 & 3 and that this information be brought back for consideration to the August 12, 2010 council meeting.

Carried

10-07-248  
Swim Meet  
Road Closure  
Approval July 24<sup>th</sup>

9. Moved by Councillor Miller to allow the temporary road closure on July 24<sup>th</sup> of 46<sup>th</sup> Avenue from 49<sup>th</sup> Street to 50<sup>th</sup> Street to accommodate the Forestburg Aquanauts Swim Meet.

Carried

**G. INFORMATION**

1. See Virtual 360 Web Statistics- June 2010
2. Gas Alberta Inc. Director Nomination information
3. Flagstaff County 2010 Recreation Funding Correspondence & Pest and Nuisance Control Correspondence.

4. Forestburg Power Sport Association Correspondence
5. Town of Killam –Letter regarding Employment Services Contract for Flagstaff Region
6. RCMP – notice of relocation of Eastern Alberta District Headquarters
7. Bearden Engineering Correspondence
8. Alberta Electoral Boundaries Commission Report

10-07-248  
Information  
Items Approval

Moved by Councillor Swaren to accept information item G1- G8 as presented.

Carried

**H. IN CAMERA**

10-07-249  
In Camera

Moved by Deputy Mayor Frizzell to proceed In Camera at 8:14 p.m.

1. Councillor Resignation
2. Vandalism Issue
3. Staffing

10-07-250  
Reconvene

Moved by Councillor Miller to reconvene at 8:25 p.m.

10-07-251  
Councillor Swaren  
Resignation

1. Moved by Deputy Mayor Frizzell to accept the resignation of Councillor Swaren from Forestburg Village Council effective July 15, 2010.

Carried

10-07-252  
Vandalism Issue

2. Moved by Councillor Oberg that the numerous vandalism incidents and Councils concerns be brought to the Community Action Committee.

Carried

10-07-253  
2009 CAO  
Evaluation

3. Moved by Councillor Miller to accept the 2009 Chief Administrative Evaluation as presented.

Carried

**I. ADJOURN**

10-07-254  
Adjourn

Moved by Deputy Mayor Frizzell that the meeting be adjourned at 8:26 p.m.

Carried

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**Mayor**

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**Chief Administrative Officer**