

VILLAGE OF FORESTBURG

**Minutes of the Regular Meeting of Council
held Thursday, June 3, 2010 @ 6:30 p.m. in the
Village of Forestburg Council Chambers:**

Present Mayor: Bob Coutts

Councillors: Robert Frizzell
Peter Miller
Dayna Oberg

Absent with Notice: Tim Swaren

Staff: Monica Northey, Chief Administrative Officer

Delegation: Jennifer Hauser, Flagstaff County
Jeremy Klapak
Clarence Hepp, Rosemary Imlah, Jen Shigematsu, Judy Litke, Kimberly Olson

Call to Order Mayor Coutts called the meeting to order at 6:30 p.m.

10-06-197
Agenda

A. **AGENDA**
Moved by Deputy Mayor Frizzell to accept the agenda with additions:
B. 3 Clarence Hepp- Trailer Parking
F. 9 Trailer Parking
And with the deletion of:
F2. Multipurpose Facility ii) Atco Electric Proposal for Electric Service

Carried

B. PRESENTATIONS

1. Council welcomed Jennifer Hauser, Economic Development Officer with Flagstaff County. Ms. Hauser presented a revised format for the annual Flagstaff County Small Business Awards. Ms. Hauser left the meeting at 6:50 p.m.
2. Jeremy Klapak joined the meeting at 7:00 p.m. Mr. Klapak presented his position for requesting an easement agreement with the Village in regards to the parking location of his holiday trailer. The trailer encroaches onto the alley way when parked at the rear of his property. Mr. Klapak left the meeting at 7:15 p.m.
3. At 7:30 p.m., a delegation including Clarence Hepp, Judy Litke, Jen Shigematsu, Kimberly Olson and Rosemary Imlah, presented their concerns to Council in regards to holiday trailer parking in residential areas for temporary living accommodations during the power plant shut down. There were a total of twelve members of the public in attendance regarding this issue. The delegation left the meeting at 8:10.

C. MINUTES

10-06-198
Regular Meeting
May 20-10
Approval

1. Moved by Councillor Miller to approve the Minutes of the Regular Meeting of Council held May 20, 2010 with correction of the addition to the minutes under F. Business 1 -after motion 10-05-174 - Mayor Coutts returned to chair the meeting at 7:51 p.m.

Carried

D. QUESTION AND ANSWER PERIOD

E. COMMITTEE REPORTS

1. The **Flagstaff County Peace Officer Report for April 2010** was reviewed.
2. **The CAO Report** provided updates on the Multipurpose Recreation Facility progress, highlights of the Small Communities Conference hosted in Mannville May 28th & 29th, the results of the Municipal Government Board Assessment Appeal hearing held May 20 in Edmonton.
3. **Mayor Coutts** provided information on:
 - **Community Centre Association** – held their AGM with Roxy Wegenast elected to serve as vice chair of the association; the board has spent \$10,000 to have the floor refinished, and will be displaying signs prohibiting drinks on the dance floor.
 - **Small Communities Conference** – attended an informative session on environmental issues.
 - **F.I.P. Committee**- reports that Daysland will participate in the Rural Community Adaptation Grant.
 - **Community Development Committee** is preparing for local events and attractions for visitors traveling on the passenger train to Forestburg in celebration of the Battle River Railway rail line purchase celebration June 18, 2010.
 - **Forestburg Arena Association** hosted a successful fundraising dance on May 29, 2010.
4. **Deputy Mayor Frizzell** presented updates on:
 - **Forestburg Power Sports Association** – are preparing the airport area for the Mud Bog Event on June 19.
5. **Councillor Miller** reported on:
 - **Life Lease Housing**- meeting was held at Big Knife Villa on May 21 to present information to the public and generate interest in the proposed project.
 - **Community Futures East Central Alberta** – has lots of applications for funding requests for potential businesses.
 - Attended the **Small Communities Conference**- featured speaker from Australia explained how some small Australian town revitalized their communities.
6. **Councillor Oberg** provided information on:
 - **Community Action Committee** – a new Corporal has been hired for the Killam/Forestburg detachment, the RCMP will be in attendance at the Mud Bog event, the RCMP will increase patrols on Friday & Saturday nights in Forestburg.
 - **Emergency Services Committee**- selected members attended the Daysland Council Meeting to discuss fire servicing issues.

10-06-199
Committee
Reports

Moved by Councillor Oberg to accept Committee Reports E.1 – E.6 as presented.

Carried

F. BUSINESS

10-06-200
Accounts Payable
Approval
Chqs #378-417

1. Moved by Deputy Mayor Frizzell to approve the accounts as listed on the cheque register as cheques #378 to 417 in the amount of \$66,715.25 as presented.

Carried

G. INFORMATION

1. See Virtual 360 Web Stats for May 2010
2. Alberta International and Intergovernmental Relations- New West Partnership
3. Alberta Municipal Affairs- Flagstaff Emergency Services Project Extension
4. Minutes and Reports Listing

10-06-209
Information
Items Approval

Moved by Councillor Oberg to accept information item G1- G4 as presented.

Carried

H. IN CAMERA

10-06-210
In Camera

Moved by Councillor Miller to proceed in camera at 8:55 p.m.

Carried

1. Municipal Clerk Position & Village Signing Authority
2. Multipurpose Recreation Facility – Site Supervisor Appointment

10-06-211
Reconvene

Moved by Councillor Miller to reconvene at 9:05 p.m.

Carried

10-06-212
Assist. Admin
Promotion

1. Moved by Councillor Oberg that Shannon Grymaloski be advanced to the Assistant Administrator Level 1 position, with an advance to #3 Salary Grid, which represents a 2.5% increase, and participation in all benefits applicable to permanent full time employees, and;

That Mayor Coutts or Deputy Mayor Frizzell and CAO Northey or Assistant Administrator Grymaloski be registered with the Village Financial institutions for signing authority in financial matters.

Carried

10-06-213
Multipurpose
Rec Facility Site
Supervisor Appointment

2. Moved by Councillor Miller that the Village enter into an agreement for the Multipurpose Recreation Facility Project Site Supervisor position with Marlit Contractors Ltd. at a rate of \$45 per hour.

Carried

I. ADJOURN

10-06-214
Adjourn

Moved by Deputy Mayor Frizzell that the meeting be adjourned at 9:07 p.m.

Carried

Mayor

Chief Administrative Officer