

**VILLAGE OF FORESTBURG**

**Minutes of the Regular Meeting of Council  
held Thursday, May 6, 2010 @ 6:30 p.m. in the  
Village of Forestburg Council Chambers:**

Present Mayor: Bob Coutts  
Councillors: Robert Frizzell  
Tim Swaren  
Absent with Notice: Peter Miller  
Dayna Oberg  
Staff: Monica Northey, Chief Administrative Officer

Call to Order Mayor Coutts called the meeting to order at 6:42 p.m.

10-05-141 A. **AGENDA**  
Agenda Moved by Deputy Mayor Frizzell to accept the agenda with additions:

H. 2. Annexation

Carried

**B. PRESENTATIONS**

10-05-142 C. **MINUTES**  
Regular Meeting 1. Moved by Deputy Mayor Frizzell to approve the Minutes of the Regular  
Approval Meeting of Council held April 15, 2010 as presented.

Carried

**D. QUESTION AND ANSWER PERIOD**

**E. COMMITTEE REPORTS**

1. The **Flagstaff Peace Officer Report** for March 2010 was reviewed.
2. The **Administration Report** included: site elevations being finalized at multiplex arena facility location, building plans have been received, awaiting RFP's for foundation and slab. An annexation hearing with the Municipal Government Board is scheduled in Forestburg June 17<sup>th</sup> or 18<sup>th</sup>, the Municipal Government Board Assessment Appeal date is May 20<sup>th</sup> in Edmonton, CAO attended a Municipal Affairs Grants Information session in Red Deer regarding the new grant web portal.
3. **Mayor Coutts** provided information on:
  - **Community Development Committee**- has determined November 19 – 20<sup>th</sup> for Community Xmas celebration. The committee wants to ensure an After Xmas Dance is held, and discussed potential use of the old arena facility.
  - **Multipurpose Recreation Facility** – sod turning event was held April 23, and detailed plans for the new facility have been received from CDC Recreation.
  - **FIP** – Flagstaff Food Bank made a very informative presentation at the May 3 meeting. FIP approved the use of Municipal Sponsorship Grant for the purchase of a new facility for the Food Bank, and recommends the Town of Killam as acting partner, inquire if Flagstaff County will sell the County Grader Shed for this purpose.

- **Community Centre Association** – the wood floors have been refinished, issued continue with the doors.
- **Mayors Meeting** – attended in Daysland

4. **Deputy Mayor Frizzell** submitted a report:

- **Flagstaff Regional Solid Waste Management** - Interim manager has been doing an excellent job, interviews for this position take place May 7. The capital budget has been frozen until the finances are stabilized.
- **Athletics Association** –will be holding their annual general meeting on May 19. They have hired Gordon Adolph back as seasonal employee. There are eight ball teams registered.

5. **Councillor Swaren** reported:

- **Communities in Bloom** – provided highlights from the March 23 meeting- “Going Green” is 2010 theme, encouraging people to grow a row for the food bank, they have purchased four water tanks for water storage.

10-05-143  
Committee  
Reports

Moved by Councillor Swaren to accept Committee Reports E.1 – E.6 as presented.

Carried

F. **BUSINESS**

10-05-144  
Accounts Payable  
Approval

1. Moved by Deputy Mayor Frizzell to approve the accounts as listed on the cheque register as cheques #246 to 295 and #297 to 316 and #318 to 338 in the amount of \$478,617.43 as presented.

Carried

10-05-145  
Monthly Statement  
To Mar 31, 2010

2. Moved by Councillor Swaren to approve the monthly statement to March 31, 2010 as presented.

Carried

10-05-146  
Budget Summary  
To Mar. 31/10

3. Moved by Deputy Mayor Frizzell to approve the Budget Summary to March 31, 2010 as presented.

Carried

10-05-147  
Multipurpose Rec  
Budget and Investment  
Reports to May 3/10

4. Moved by Councillor Swaren to approve the Multipurpose Facility project budget tracking and investment register reports to May 3, 2010 as presented.

Carried

10-05-148  
Highway Signage  
Sec Hwy 856

5. Moved by Deputy Mayor Frizzell to approve the new highway sign concept as prepared by CamSign & Decal Manufacturing Ltd. and Forestburg Transit Mix Ltd. as a powder coated steel tubing welcome sign mounted on exposed aggregate pillars and base at a total cost not to exceed \$7,000.00.

Carried

10-05-149  
MLA Golf  
Event Invite

6. Moved by Councillor Swaren to accept the invitation to the Battle River Wainwright Constituency Golf Event on June 11<sup>th</sup> in Hughenden as information.

Carried

10-05-150  
ARPA 2010  
Energize Workshop  
& Volunteer Awards

7. Moved by Deputy Mayor Frizzell to table the information regarding the Alberta Recreation and Parks Association 2010 Energize Workshop and Recreation Volunteer Recognition Awards to the June 3<sup>rd</sup> Council meeting.

Carried

10-05-151  
Seniors Week  
June 7-13, 2010

8. Moved by Deputy Mayor Frizzell that in honor of the past, present and future contributions of the seniors of this community and throughout Alberta, that the Village proclaim June 7 – 13, 2010 to be “Senior’s Week” and that a barbecue in their honor be held at the Big Knife Villa On June 7, 2010 at 4:45 p.m.

Carried

10-05-152  
Alta Transportation  
Pedestrian Crossing  
Hwy 53 & 49 St

9. Moved by Councillor Swaren to proceed with a formal request to Alberta Transportation for the installation of a pedestrian crossing on Highway 53 at the intersection of Highway 53 and 49 Street, and the possible installation of a pedestrian bridge along the ditch at the south side of this intersection, to ensure the safety of residents and students to the recreational area south of Highway 53.

Carried

10-05-153  
Fstbg Power Sports  
Assoc Mud Bog

10. Moved by Councillor Swaren to approve the use of the Forestburg Airport for the 2010 Mud Bog Event as hosted by the Forestburg Power Sports Association on June 19, 2010 with the following conditions:
- Liability Insurance with no less than \$2,000,000 limits be obtained with coverage for drivers under the age of 16 years and the Village of Forestburg added as additional named insured.
  - Traffic control attendees be in place
  - Adequate bathroom facilities be brought in
  - Runway is to be clearly identified as off limits and physically restricted to the public
  - No camping at the airport, no fire pits or open fires
  - Each participant must sign a liability waiver and provide proof of insurance
  - Permission must be obtained from the Athletic Association for the use and moving of the bleachers at the ball diamonds
  - Participants in the event are not allowed to drink alcoholic beverages prior to the competition.
  - Proof of liquor liability insurance with coverage of no less than \$2,000,000 limit and the Village of Forestburg added as additional named insured must be provided. A liquor license must be obtained from the Alberta Gaming and Liquor Commission for this event.

Carried

10-05-154  
Municipal Excellence  
Awards Fwd to FIP

11. Moved by Deputy Mayor Frizzell to forward the information regarding Ministers Awards for Municipal Excellence to the Flagstaff Intermunicipal Partnership Committee to encourage all Flagstaff Municipalities to nominate F.I.P. for our cooperative efforts in assisting the Flagstaff Food Bank.

Carried

10-05-155  
41 Avenue  
Road Imprvmts

12. Moved by Councillor Swaren to include the 41 Avenue Industrial road development in the 2010 Capital Road Improvement Projects, with a project cost not to exceed \$40,000, to be confirmed by Select Engineering Consultants Ltd. and funded through the Contingency Reserves.

Carried

10-05-156  
Bylaw 2:2010  
Tax Bylaw  
1<sup>st</sup> Reading

13. Moved by Deputy Mayor Frizzell to give first reading to Bylaw 2:2010, a bylaw authorizing the rate of taxation to be levied against assessable properties within the Village of Forestburg for the 2010 taxation year.

Carried

10-05-157  
Bylaw 2:2010  
2<sup>nd</sup> Reading

Moved by Councillor Swaren to give second reading to Bylaw 2:2010.

Carried

10-05-158  
Bylaw 2:2010  
Unanimous Consent

Moved by Deputy Mayor Frizzell to give unanimous consent for a third reading of Bylaw 2:2010.

Carried

10-05-159  
Bylaw 2:2010  
3<sup>rd</sup> Reading

Moved by Councillor Swaren to give third reading to Bylaw 2:2010.

Carried

10-05-160  
Bylaw 3:2010  
Special Rec Tax  
1<sup>st</sup> Reading

Moved by Deputy Mayor Frizzell to give first reading to Bylaw 3:2010, a bylaw to authorize levying of an annual special culture and recreation tax for the 2010 taxation year.

Carried

10-05-161  
Bylaw 3:2010  
2<sup>nd</sup> Reading

Moved by Councillor Swaren to give second reading to Bylaw 3:2010.

Carried

10-05-162  
Bylaw 3:2010  
Unanimous Consent

Moved by Deputy Mayor Frizzell to give unanimous consent for a third reading of Bylaw 3:2010.

Carried

10-05-163  
Bylaw 3:2010  
3<sup>rd</sup> Reading

Moved by Councillor Swaren to give third reading to Bylaw 3:2010.

Carried

10-05-164  
2010 Operating  
& Capital Budget  
Revised

Moved by Deputy Mayor Frizzell to approve the 2010 Operating and Capital Budgets as revised. A copy of the budgets are attached to these minutes.

Carried

**G. INFORMATION**

1. Alberta Municipal Affairs
  - Municipal Sponsorship Program response
  - High Intensity Fires, New Building Code Requirements
2. Alberta Transportation – 2010 Streets Improvement Program
3. Alberta Electric System Operators –Central East Transmission Development information
4. Flagstaff County Correspondence

- Collaborative Governance Initiative
  - Calcium Chloride Application
  - Fire Truck Purchase
5. Village of Heisler Correspondence – Flagstaff Fire Agreement/ Regional Protective Services
  6. Seevirtual 360 Web Stats April 2010

10-05-165  
Information  
Items Approval

Moved by Deputy Mayor Frizzell to accept information item G1- G6 as presented.

Carried

**H. IN CAMERA**

10-05-166  
In Camera

Moved by Councillor Swaren to proceed in camera at 7:43 p.m.

Carried

1. Laneway Purchase
2. Annexation

10-05-167  
Reconvene

Moved by Deputy Mayor Frizzell to reconvene at 8:00 p.m.

Carried

10-05-168  
Offer to Sell  
Laneway  
Lt 5/Blk18/Pl 2434HW

Moved by Deputy Mayor Frizzell to offer to sell the laneway to the east of Lot 5, Block 18, Plan 2434HW to June and Jim Charlton for \$1,818 plus all land title fees and surveying costs associated with the Road Closure Bylaw and sale, and for Administration to prepare a Road Closure Bylaw if the purchasers accept the sale price and conditions in writing.

Carried

**I. ADJOURN**

10-05-169  
Adjourn

Moved by Councillor Swaren that the meeting be adjourned at 8:02 p.m.

Carried

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**Mayor**

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**Chief Administrative Officer**